



CHARLES H. BRONSON
COMMISSIONER

Exhibit W
Florida Department of Agriculture & Consumer Services
Division of Marketing and Development

THE EMERGENCY FOOD ASSISTANCE PROGRAM
BUDGET FY _____

7 CFR 251

Bureau of Food Distribution
Mayo Bldg., 2nd Floor (M39)
407 S. Calhoun St.
Tallahassee, Florida 32399-0800
Phone: (850) 487-6694
Fax: (850) 488-6961

Administrative Costs for Distribution of U.S. Department of Agriculture TEFAP Commodities:

- A. Storage \$ _____
 - B. Transportation/Delivery \$ _____
 - C. Administration, Recordkeeping, audits, etc. \$ _____
 - D. Office supplies and minor equipment \$ _____
 - E. Salaries and Benefits \$ _____
(May only include time actual spent on TEFAP-related activities and documented as such on the timesheet)
 - F. Rent and Utilities, including phone \$ _____
 - G. Insurance (property, vehicles, liability, etc.) \$ _____
 - H. Equipment - maintenance and upkeep \$ _____
 - I. Other: _____ \$ _____
 - J. Other: _____ \$ _____
- TOTAL BUDGETED COSTS for USDA TEFAP \$ _____**

NOTE: If any of the above costs have been prorated to account only for TEFAP related expenses, remember you must maintain a copy of the formula used to determine the claimed amount in your file and available upon demand.

Signature of Authorized Representative

Title

Eligible Recipient Agency

Date